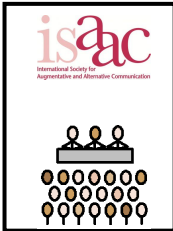
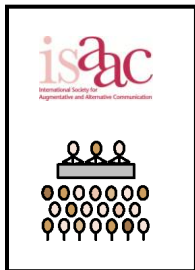




# ISAAC Conference 2016



## Our conference rules



## It is also called the Conference Code of Conduct

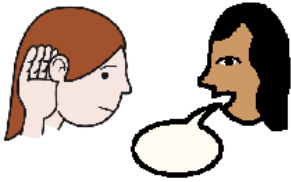
Easy English





The ISAAC conference is for everyone.

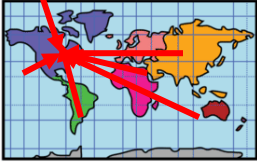
We want everyone to



- listen and share ideas



- be fair to each other.



At the ISAAC conference there are people

- from lots of different places
- with lots of different ideas.



Some ideas are

- new
- about things we do now.



Some ideas make us think about how we do things.

This is good.



Some ideas make everyone talk more about them.



**But**



At our conference everyone must

- feel safe

**and**

- be safe.

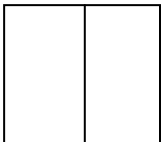


You can **not** be rude to other people.

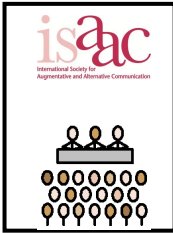
This is called **harassment**.



Need to know more about **harassment**?



Go to page 22



These are our conference rules.



When you do **not** follow the rules

- you may be told to go from the conference.



The ISAAC committee hear what happened

**and**

make up their mind what to do.



The security or police are told when it is a really bad thing.

Like, you touch someone on their private parts.

The person did not want it.



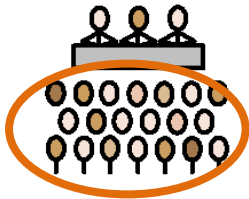


## Who must know these rules?



Everyone at our conference must know these rules.

People come to our conference for lots of reasons.



There are people who

- come to hear the stories and research.

These are the conference attendees



- tell us new information. These are the Speakers





- give us money for the conference. These are the Sponsors



- people who show new things.  
These are the Trade Displays



- help during the day. These are the Volunteers



- set up the conference. This is the  
Conference Committee and Company.



## When is the Code of Conduct used?



At the ISAAC Conference

and



Anytime you write about the ISAAC conference

It can be



- a story for a magazine

- Facebook



- Twitter

- Blog



- Instagram

- other social media.



Remember.

Everyone sees things differently.

Some people see something as rude, others do not.

The committee will decide this.



## Speakers



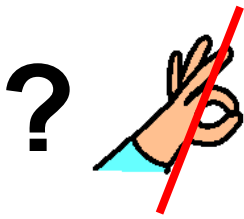
You write your own paper.

You make your own poster.



You must think about the

- words you use
- pictures you choose.



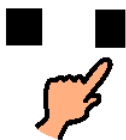
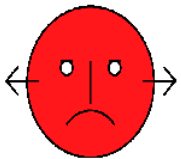
Ask yourself?

In my presentation

- Will this make people feel **not** OK?



- Do I need to use **this** word or picture?

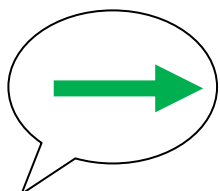


No.

Pick a new word or picture.



Yes



You must tell the people in the room at the start of your talk.

Anyone can leave the room if they want to.



## Someone is rude to me. What can I do?

It is ok to talk about different ways to do things

**But**

This is about **how** someone talks to you.



Do you feel safe to say something?

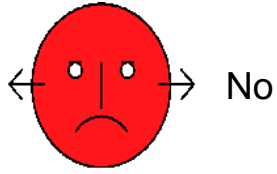


Yes

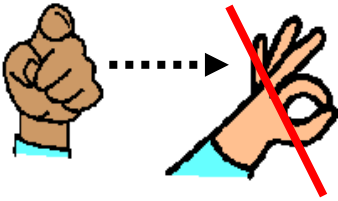


Ask the person to stop.

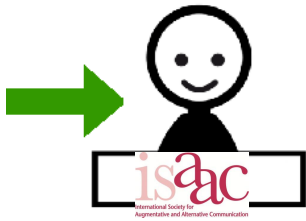
The person **must** stop straight away.



Go to the ISAAC table.



You see someone that does **not** look safe.



Go to ISAAC International staff.

Each staff person has a badge.

The badge says **ISAAC INTERNATIONAL Staff**



You can also go to the ISAAC table



Other ways you can do this.



Phone 905 850 6848

or

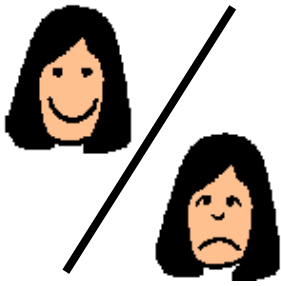


Email [conference2016@isaac-online.org](mailto:conference2016@isaac-online.org)

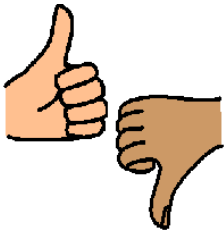
or



Go to website [www.isaac-online.org/english/contact-us/](http://www.isaac-online.org/english/contact-us/)

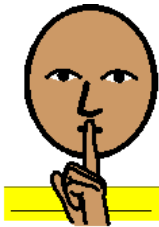


## Complaints



We want to hear

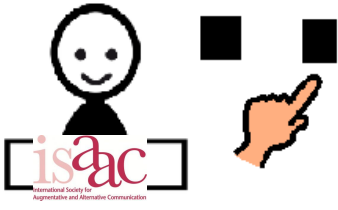
- good news
- things that need to be better.



Your name will stay secret.



A report is made.



## ISAAC INTERNATIONAL

- will check out your problem
- choose what to do.



When a person does not follow the rules

The ISAAC committee can



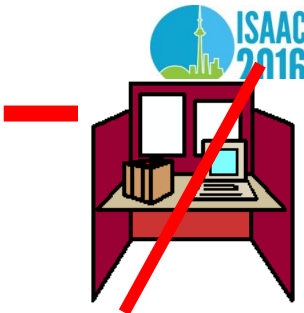
- give a warning to the person

or



- ask the person to go for the day

or



- ask the person to go from the conference.

A trade display will close.



A speaker will **not** do their talk.



Only the ISAAC committee chooses this.



The security or police are told when it is a really bad thing.

Like, you touch someone on their private parts.

The person did not want it.



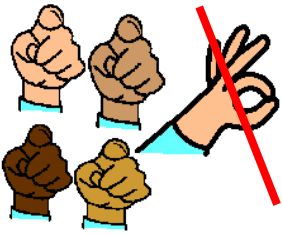
The person will get **no** money back.



## What is harassment?

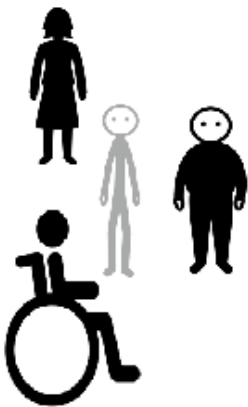
Some people say it is about rude things.

But



It can be lots of other things too. It is when you

- do **not** feel comfortable
- do **not** feel safe.



It may be about

- your age
- how you look
- body size or shape
- your disability.



It can also be about

- the color of your skin. This is about your race

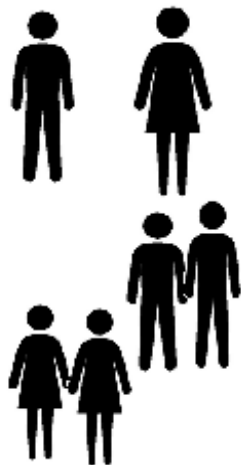


- the place you live



- what you believe in. Like, you believe in God.

It is also about how you see yourself. A person may be rude to you because you

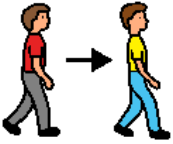


- are a man
- are a woman
- are gay
- feel you are a man in a woman's body
- feel you are woman in a man's body.



They can mean to do it or they may not mean to.

Like, a person



- follows you all the time
- tags you in a Facebook post

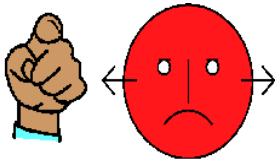


- takes photos. They do not ask you first
- records your talk. They do not ask you first.



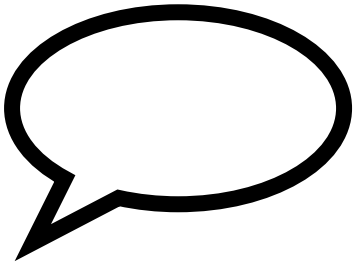
It can be a person

- touches you
- makes comments about sex
- makes a sex pass at you.



But you do **not** want it. You do **not** like it. You say **no**.





It is also when a person butts in all the time. It can be

- when you do your paper
- when you talk about your poster
- when you talk in a small group.

Other things you can **not** do

Tell someone else



- to be rude

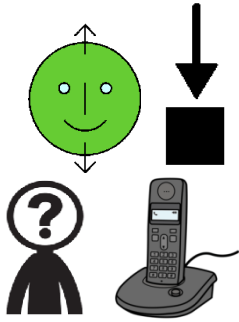
or

- butt in all the time.



You cannot lie.

## Images



We can use these images.

- COMPIC
- Mayer- Johnson
- Picto – Selecto
- MicroSoft Clip Art.

Logos are from



- Facebook, Twitter, Instagram.



This document is based on ISAAC INTERNATIONAL  
Conference Code of Conduct and Guideline  
for Attendees 2016.



Access Easy English wrote the Easy English. April 2016.